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## Touch 7s Team Planning Guide

(PLEASE NOTE: INFORMATION IS SUBJECT TO CHANGE WITHOUT NOTICE, PLEASE REFER TO [WWW.MASTERSGAMES.COM.AU](http://WWW.MASTERSGAMES.COM.AU) FOR THE MOST UP TO DATE GAMES' INFORMATION BEFORE REGISTERING)

It is **essential** that all Touch 7s team organisers interested in registering a team to compete at the 2018 Pan Pacific Masters Games read this guide.

### 1) Touch 7s Information

<b>Competition Dates &amp; Times</b>	Thursday 8 & Friday 9 November: 5pm – 10pm Saturday 10 November: 9am – 1pm
<b>Venue Details</b>	Surfers Paradise Rugby Union Club Albert Park, Fremar St, Broadbeach Waters
<b>Age Requirements</b>	Age is determined as at 31 December 2018 by the youngest player in the team Minimum age for competition is 30 years
<b>Sport Fee</b>	\$50 per person, per team
<b>Games Fee</b>	Early Bird Competitors \$120* (Before, Sunday 2 September 2018, 11:59pm AEST) Standard Competitors \$140* Non-Playing Officials \$85* *Credit Card 1.21% (incl. GST) fee or Account2Account (no fee)
<b>Entries Close Date</b>	<i>Team entries close:</i> Wednesday 31 October 2018 (5pm AEST) <i>Individual entries into existing teams close:</i> Wednesday 7 November 2018 (5pm AEST)
<b>Divisions</b>	Women 30+, 40+ Mixed 30+, 40+
<b>Contact Person</b>	<i>For sport specific enquiries contact:</i> Roger Trimmer Surfers Paradise Rugby Union Club Email: <a href="mailto:roger.trimmer1@bigpond.com">roger.trimmer1@bigpond.com</a> Phone: +61 412 966 067 Web: <a href="http://www.surfersparadiserugby.com.au">www.surfersparadiserugby.com.au</a> Facebook: <a href="https://www.facebook.com/SurfersParadiseRugby">Surfers Paradise Rugby</a>
<b>Additional Information</b>	<ul style="list-style-type: none"> <li>Competition format will be 7-a-side for Women and Mixed.</li> <li>A maximum of 12 players can be listed on the team sheet each game. Teams can make an unlimited amount of substitutions during play.</li> <li>The Touch 7s competition will be conducted under <a href="#">Australian Rugby Viva7s Laws 2016</a>.</li> <li>Touch 7s players are encouraged to ensure they have adequate personal injury insurance and/or private health insurance coverage for the event.</li> <li>The competition is presented by Surfers Paradise Dolphins Rugby Union Club in conjunction with Australian Rugby Union and Queensland Rugby Union.</li> </ul>

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## 2) Overview

In order to secure your team's place in the 2018 Pan Pacific Masters Games Touch 7s competition team organisers must:

- i) Click the orange 'Team Managers' button, to create a team.
- ii) Click the green 'New Team' button.
- iii) Enter your personal details and create a login and password for your account.
- iv) Create your team name and team PIN Code.
- v) Enter your sport and competition details.
- vi) Add to your team registration and pay for players to secure your team.

Registrations will open on **Thursday 2 November 2017** at [www.mastersgames.com.au](http://www.mastersgames.com.au).

## 3) Securing your team's position

Once you have decided that you would like to enter a team in the Pan Pacific Masters Games your first job is to drum up some interest from your fellow players. As previously mentioned, only one player or Non-Playing Official needs to be registered to create the team. However, multiple players and Non-Playing Officials can be registered at the same time. If you are planning on registering multiple players or Non-Playing Officials you will then need to collect payment and some personal and contact details from each player.

It will take some time to register multiple people and you will *not* be able to save and complete at a later time. In addition to plenty of time, you will also require a reliable computer and internet connection.

### Registration Fees

There are two types of Fees:

1. **Games Fee** - Each participant is required to pay the Games Fee. Which fee depends on whether they are a player, non-playing official, or a supporter:

Early Bird Competitors \$120\* (Before, Sunday 2 September 2018, 11:59pm AEST)

Standard Competitors \$140\*

Non-Playing Officials \$85\*

\*Credit Card 1.21% (incl. GST) fee or Account2Account (no fee)

2. **Sport Fee** - Only players are required to pay the sport fee:

Touch 7s Sport Fee: **\$50 per player, per team**

Notes:

- i) The Games Fee is only paid once per person regardless of how many sports they enter.
- ii) The Competitor Games Fee is for anyone playing in a sport.

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- iii) The Non-Playing Official Games Fee is team managers, umpires, scorers, coaches or officials who will not be playing but still want to be officially linked to the team and be eligible for a medal should the team place.
- iv) The Supporter Games Fee is for family or friends who would like to attend the nightly entertainment.
- v) You will only be able to create and manage teams if you are registered as a Competitor or Non-Playing Official.
- vi) Only Visa or MasterCard will be accepted for online registrations. American Express and Diners Club will not be accepted.

### Team creation

As the team manager, during the registration process you will need to create your team. To do so, you will need to select the orange “team manager” button on the home page of the registrations page. Team managers will nominate the division/age group, team code and team name of your team. Once you have registered the team you can then pass on the team name, code and division to any additional players or Non-Playing Officials so they can register as an individual in the team.

### Personal & Contact Details^

If you decide to register multiple players and/or Non-Playing Officials for your team all together you will need to collect the below details from each person:

- First Name
- Surname
- Date of Birth
- Gender
- Email Address
- Home Address
- Suburb
- Postcode
- State
- Country
- Passport Number (*International entrants only*)
- Passport Country of Issue (*International entrants only*)
- Mobile Phone
- Emergency Contact Name
- Emergency Contact Number
- First time competing in a Masters Games (*Yes/No*)
- Medical History (optional)

^The Games registration system will not allow you to move forward without providing these details for each person being registered.

#### 4) All Sports Travel

All Sports Travel is the preferred travel services provider for the 2018 Pan Pacific Masters Games. All Sports Travel can tailor a travel package to suit your requirements including flights, accommodation and airport transfers, no matter your budget.



For further information visit [allsportstravel.com.au](http://allsportstravel.com.au) or contact All Sports Travel for a competitive quote today on 1800 001 191 or email [ppmg@allsportstravel.com.au](mailto:ppmg@allsportstravel.com.au)

#### 5) Questions

If you have any questions about the Touch 7s competition please visit the Touch 7s page on our [website](#).

If you have any questions about the entry process, please call the games office on 07 5668 9888 (International +61 7 5668 9888) or email us at [info@mastersgames.com.au](mailto:info@mastersgames.com.au)

## TEAM REGISTRATION INFORMATION

If you are registering other members of your team feel free to use the below forms to collect their personal information.

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Gender: Male / Female Email Address: \_\_\_\_\_  
Postal Address: \_\_\_\_\_ Suburb: \_\_\_\_\_  
State: \_\_\_\_\_ Postcode: \_\_\_\_\_ Country: \_\_\_\_\_  
Emergency Contact Name: \_\_\_\_\_  
Emergency Contact Number: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Passport Number: \_\_\_\_\_ Country of Issue: \_\_\_\_\_  
Is This Your First Time Competing in a Masters Games: Y / N  
Medical History: \_\_\_\_\_

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