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Rugby Union Team Planning Guide

(PLEASE NOTE: INFORMATION IS SUBJECT TO CHANGE WITHOUT NOTICE, PLEASE REFER TO WWW.MASTERSGAMES.COM.AU FOR THE MOST UP TO DATE GAMES' INFORMATION BEFORE REGISTERING)

It is **essential** that all Rugby Union team organisers interested in registering a team to compete at the 2018 Pan Pacific Masters Games read this guide.

1) Rugby Union Information

Competition Dates & Times	Sunday 4 November: 4pm – 10pm Wednesday 7 November: 4pm – 10pm Thursday 8 November: 4pm – 10pm Saturday 10 November: 2pm – 7pm
Venue Details	Surfers Paradise Rugby Union Club Albert Park, Fremar Street, Broadbeach Waters
Age Requirements	Age is determined as at 31 December 2018 by the youngest player in the team Minimum age for competition is 35 years
Sport Fee	\$70 per person, per team
Games Fee	Early Bird Competitors \$120* (Before, Sunday 2 September 2018, 11:59pm AEST) Standard Competitors \$140* Non-Playing Officials \$85* *Credit Card 1.21% (incl. GST) fee or Account2Account (no fee)
Entries Close Date	<i>Team entries close:</i> Wednesday 31 October 2018 (5pm AEST) <i>Individual entries into existing teams close:</i> Wednesday 7 November 2018 (5pm AEST)
Divisions	<ul style="list-style-type: none"> • 35+ Rugby Union (Played under the U19 rules) • Veterans Rugby Union (played under the VRQ rules, and Fun, Friendship, and Fraternity)
Contact Person	<i>For sport specific enquiries contact:</i> Roger Trimmer Surfers Paradise Rugby Union Club Email: roger.trimmer1@bigpond.com Phone: +61 412 966 067 Web: www.surfersparadiserugby.com.au Facebook: 2018 Pan Pacific Masters Games – Rugby Union
Additional Information	<ul style="list-style-type: none"> • The 2018 Rugby competition format will be 15-a-side, for 35s and Veterans. • A maximum of 23 players can be listed on the team sheet each game. Team numbers will not be nominated. • All Veterans teams must supply a copy of their insurance to the sport convenor via email: trimmer1@bigpond.com

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	<ul style="list-style-type: none"> • All Australian's wanting to play but are not registered to a club must complete the ARU Player Registration Form. • All 35+ New Zealand Rugby Union (NZRU) registered players (or previously registered players) must complete an IRB International Clearance Form and submit this to clearances@nzrugby.co.nz as part of the registration process. • For more information on overseas teams touring in Australia please visit Rugby Tour Sports Visa. • All 35+ players from New Zealand who have never been registered with NZRU do not need to submit a clearance form but must complete the ARU Player Registration Form. • All 35+ and Veterans players are encouraged to ensure they have adequate personal injury insurance and/or private health insurance coverage for the event. • The competition is presented by Surfers Paradise Dolphins Rugby Union Club.
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2) Overview

In order to secure your team's place in the 2018 Pan Pacific Masters Games Rugby Union competition team organisers must:

- i) Click the orange 'Team Managers' button, to create a team.
- ii) Click the green 'New Team' button.
- iii) Enter your personal details and create a login and password for your account.
- iv) Create your team name and team PIN Code.
- v) Enter your sport and competition details.
- vi) Add to your team registration and pay for players to secure your team.

Registrations will open on **Thursday 2 November 2017** at www.mastersgames.com.au.

3) Securing your team's position

Once you have decided that you would like to enter a team in the Pan Pacific Masters Games your first job is to drum up some interest from your fellow players. As previously mentioned, only one player or Non-Playing Official needs to be registered to create the team. However, multiple players and Non-Playing Officials can be registered at the same time. If you are planning on registering multiple players or Non-Playing Officials you will then need to collect payment and some personal and contact details from each player.

It will take some time to register multiple people and you will *not* be able to save and complete at a later time. In addition to plenty of time, you will also require a reliable computer and internet connection.

Registration Fees

There are two types of Fees:

1. **Games Fee** - Each participant is required to pay the Games Fee. Which fee depends on whether they are a player, non-playing official, or a supporter:

Early Bird Competitors \$120* (Before, Sunday 2 September 2018, 11:59pm AEST)

Standard Competitors \$140*

Non-Playing Officials \$85*

*Credit Card 1.21% (incl. GST) fee or Account2Account (no fee)

2. **Sport Fee** - Only players are required to pay the sport fee:

Rugby Union Sport Fee: **\$70 per person, per team**

Notes:

- i) The Games Fee is only paid once per person regardless of how many sports they enter.
- ii) The Competitor Games Fee is for anyone playing in a sport.
- iii) The Non-Playing Official Games Fee is team managers, umpires, scorers, coaches or officials who will not be playing but still want to be officially linked to the team and be eligible for a medal should the team place.
- iv) The Supporter Games Fee is for family or friends who would like to attend the nightly entertainment.
- v) You will only be able to create and manage teams if you are registered as a Competitor or Non-Playing Official.
- vi) Only Visa or MasterCard will be accepted for online registrations. American Express and Diners Club will not be accepted.

Team creation

As the team manager, during the registration process you will need to create your team. To do so, you will need to select the orange "team manager" button on the home page of the registrations page. Team managers will nominate the division/age group, team code and team name of your team. Once you have registered the team you can then pass on the team name, code and division to any additional players or Non-Playing Officials so they can register as an individual in the team.

Personal & Contact Details^

If you decide to register multiple players and/or Non-Playing Officials for your team all together you will need to collect the below details from each person:

- First Name
- Surname
- Date of Birth
- Gender
- Email Address
- Home Address
- Suburb
- Postcode
- State
- Country
- Passport Number (*International entrants only*)
- Passport Country of Issue (*International entrants only*)
- Mobile Phone
- Emergency Contact Name
- Emergency Contact Number
- First time competing in a Masters Games (*Yes/No*)
- Medical History (optional)

^The Games registration system will not allow you to move forward without providing these details for each person being registered.

4) All Sports Travel

All Sports Travel is the preferred travel services provider for the 2018 Pan Pacific Masters Games. All Sports Travel can tailor a travel package to suit your requirements including flights, accommodation and airport transfers, no matter your budget.



For further information visit allsportstravel.com.au or contact All Sports Travel for a competitive quote today on 1800 001 191 or email ppmg@allsportstravel.com.au

5) Questions

If you have any questions about the Rugby Union competition please visit the Rugby Union page on our [website](#).

If you have any questions about the entry process, please call the games office on 07 5668 9888 (International +61 7 5668 9888) or email us at info@mastersgames.com.au

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TEAM REGISTRATION INFORMATION

If you are registering other members of your team feel free to use the below forms to collect their personal information.

Name: _____ Date of Birth: ____/____/_____
Gender: Male / Female Email Address: _____
Postal Address: _____ Suburb: _____
State: _____ Postcode: _____ Country: _____
Emergency Contact Name: _____
Emergency Contact Number: _____ Relationship: _____
Passport Number: _____ Country of Issue: _____
Is This Your First Time Competing in a Masters Games: Y / N
Medical History: _____

Name: _____ Date of Birth: ____/____/_____
Gender: Male / Female Email Address: _____
Postal Address: _____ Suburb: _____
State: _____ Postcode: _____ Country: _____
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Emergency Contact Number: _____ Relationship: _____
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Name: _____ Date of Birth: ____/____/____
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